

December 28 2023

Regular Meeting

BE IT REMEMBERED, that on the 28th day of December, A.D., 2023 there was held a Regular Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Invocation / Pledge.
4. Public Comment (s).
5. Approval of Claims. ACTION REQUIRED.
6. Presentation on annual report by the Willacy County Sexual Assault Response Team (SART).
7. Discussion and Action for the Willacy County District Attorney's Office to enter into a contract with Thompson Reuters for legal research. ACTION REQUIRED.
8. Discussion and Approval for the Willacy County District Attorney to apply for Senate Bill 22 Rural Law Enforcement Grant in the amount of \$175,000 for project titled: Willacy County District Attorney SB 22 Grant, for the remainder of FY24, if awarded to be accepted by Willacy County for the eligible uses specified in the proposed budget, and to authorize the Willacy County Auditor to create a new account/fund for the grant. ACTION REQUIRED.
9. Discussion and Action on the re-appointment of two (2) Commissioners to the Willacy County Emergency Service District. ACTION REQUIRED.
10. Discussion and Action to approve applying for Covid-19 funding through the Texas Department of Health State Services for detection and mitigation of Covid-19 in confinement facilities. ACTION REQUIRED
11. Discussion and Action to approve Agreement/Contract between Willacy County and GrantWorks, Inc. for grant administration services for CDBG-DR funds Contract No. 24-067-017-E204. ACTION REQUIRED.
12. Discussion and Action to approve Agreement/Contract between Willacy County and GrantWorks, Inc. for grant administration services for CDBG-DR funds Contract No. 24-067-016-E203. ACTION REQUIRED.
13. Discussion and possible action to execute contract for engineering services to Guzman and Munoz Engineering & Surveying, Inc. for GLO CDBG-DR contract no. 24-067-016-E203 (San Perlita). ACTION REQUIRED
14. Discussion and possible action to execute contract for engineering services to Guzman and Munoz Engineering & Surveying, Inc. for GLO CDBG-DR contract no. 24-067-017-E204 (Sebastian). ACTION REQUIRED

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15. Discussion on County Clerk and District Clerk compliance with state-mandated fee changes to be effective on January 1, 2024. NO ACTION REQUIRED.
16. Discussion & Action to choose a vendor for network services for the Willacy County Annex Building. ACTION REQUIRED.
17. Discussion and Action to approve Quote from CDW-G for Firewall Services License Fee for the Willacy County Sheriff's Department. ACTION REQUIRED.
18. Discussion and Action to approve amending contract between PCtech4U and Willacy County for compensation of services for additional work to be performed the week of January 8-12, 2024 at the Willacy County Sheriff's Department. ACTION REQUIRED
19. Approval of Travel Request. ACTION REQUIRED.
20. EXECUTIVE SESSION:
 - (a) Confer with Commissioners Court legal counsel regarding pending or contemplated litigation and/or negotiations involving the county, its employees, or its interests, pursuant to VTCA Government Code, Section 551.071.
21. ACTION RELATIVE TO EXECUTIVE SESSION:
 - (a) possible Action.
22. Adjourn.

THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,
Eliberto Guerra,
Mario Tijerina,
Henry De La Paz,
Ernesto Garcia,
Annette Hinojosa,
Maria Del Carmen Maldonado,
Elizabeth Rios,

County Judge,
Commissioner, Precinct 1,
Commissioner, Precinct 2,
Commissioner, Precinct 3,
Commissioner, Precinct 4,
County Attorney,
County Auditor,
County Chief Deputy Clerk,

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WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

Ruben Meza, Sr.

Ruben Meza, Jr.

Marisol Reyna – District Clerk's Office

Susana R. Garza – County Clerk

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – **ALL PRESENT**
3. Pledge / Invocation – Commissioner Henry De La Paz
4. Public Comments – None

Agenda # 5

IN REGARDS TO APPROVAL
OF CLAIMS

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval of Claims, as presented. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Move to item number 9.

Agenda # 6

PRESENTATION ON ANNUAL
REPORT BY THE WILLACY COUNTY
SEXUAL ASSAULT REPOSNE TEAM
(SART)

Presentation by Annette Hinojosa, District Attorney on annual report by the Willacy County Sexual Assault Response Team (SART).

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Agenda # 7

DISCUSSION AND ACTION
FOR THE WILLACY COUNTY
DISTRICT ATTORNEY'S OFFICE
TO ENTER INTO A CONTRACT
WITH THOMPSON REUTERS
FOR LEGAL RESEARCH

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval for the Willacy County District Attorney's Office to enter into a contract with Thompson Reuters for legal research. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 8

DISCUSSION AND APPROVAL
FOR THE WILLACY COUNTY
DISTRICT ATTORNEY TO APPLY
FOR SENATE BILL 22 RURAL LAW
ENFORCEMENT GRANT IN THE
AMOUNT OF \$175,000.00 FOR
PROJECT TITLED: WILLACY COUNTY
DISTRICT ATTORNEY SB 22 GRANT,
FOR THE REMAINDER OF FY24, IF
AWARDED TO BE ACCEPTED BY
WILLACY COUNTY AUDITOR TO
CREATE A NEW ACCOUNT/FUND
FOR THE GRANT

Motion was made by Commissioner Guerra, seconded by Commissioner Garcia for approval for the Willacy County District Attorney to apply for Senate Bill 22 Rural Law Enforcement Grant in the amount of \$175,000.00 for project titled: Willacy County District Attorney SB 22 Grant, for the remainder of FY24. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Continue with item number 10.

Commissioner Eliberto Guerra steps out of the meeting at 10:40 a.m. and returns back at 10:41 a.m.

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Agenda # 9

DISCUSSION AND ACTION
ON THE RE-APPOINTMENT OF
TWO (2) COMMISSIONERS TO THE
WILLACY COUNTY EMERGENCY
SERVICE DISTRICT

Motion was made by Commissioner Guerra, seconded by Commissioner Garcia for approval on the re-appointment of two (2) Commissioners, Edward Gonzales and Juanita Aparicio to the Willacy County Emergency Service District. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Return back to item number 6.

Commissioner Mario Tijerina steps out of the meeting at 10:45 a.m., does not vote for item number 10.

Agenda # 10

DISCUSSION AND ACTION TO
APPROVE APPLYING FOR COVID-19
FUNDING THROUGH THE TEXAS
DEPARTMENT OF HEALTH STATE
SERVICES FOR DETECTION AND
MITIGATION OF COVID-19 IN
CONFINEMENT FACILITIES

Motion was made by Commissioner Garcia, seconded by Commissioner De La Paz for approval of applying for Covid-19 funding through the Texas Department of Health State Services for detection and mitigation of Covid-19 in confinement facilities. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Commissioner Mario Tijerina returns back to the meeting at 10:48 a.m.

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Agenda # 11

DISCUSSION AND ACTION TO
APPROVE AGREEMENT/CONTRACT
BETWEEN WILLACY COUNTY AND
GRANTWORKS, INC. FOR GRANT
ADMINISTRATION SERVICES FOR
CDBG-DR FUNDS CONTRACT
NUMBER 24-067-017-E204

Motion was made by Commissioner Garcia, seconded by Commissioner Guerra to table item numbers 11-14. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 12

DISCUSSION AND ACTION TO
APPROVE AGREEMENT/CONTRACT
BETWEEN WILLACY COUNTY AND
GRANTWORKS, INC. FOR GRANT
ADMINISTRATION SERVICES FOR
CDBG-DR FUNDS CONTRACT
NUMBER 24-067-016-E203

Motion was made by Commissioner Garcia, seconded by Commissioner Guerra to table item numbers 11-14. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 13

DISCUSSION AND POSSIBLE
ACTION TO EXECUTE CONTRACT
FOR ENGINEERING SERVICES TO
GUZMAN AND MUNOZ ENGINEERING
AND SURVEYING, INC. FOR GLO
CDBG-DR CONTRACT NUMBER
24-067-016-E203 (SAN PERLITA)

Motion was made by Commissioner Garcia, seconded by Commissioner Guerra to table item numbers 11-14. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 14

DISCUSSION AND POSSIBLE
ACTION TO EXECUTE CONTRACT
FOR ENGINEERING SERVICES TO
GUZMAN AND MUNOZ ENGINEERING
AND SURVEYING, INC. FOR GLO
CDBG-DR CONTRACT NUMBER
24-067-017-E204 (SEBASTIAN)

Motion was made by Commissioner Garcia, seconded by Commissioner Guerra to table item numbers 11-14. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 15

DISCUSSION ON COUNTY CLERK
AND DISTRICT CLERK COMPLIANCE
WITH STATE-MANDATED FEE
CHANGES TO BE EFFECTIVE ON
JANUARY 1, 2024

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina for approval to spread in the minutes on County Clerk and District Clerk compliance with state-mandated fee changes to be effective on January 1, 2024. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 16

DISCUSSION AND ACTION TO
CHOOSE A VENDOR FOR
NETWORK SERVICES FOR THE
WILLACY COUNTY ANNEX
BUILDING

Motion was made by Commissioner Garcia, seconded by Commissioner Tijerina to table this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Commissioner Mario Tijerina steps out of the meeting at 10:09 a.m. and returns back at 11:12 a.m.

Commissioner Henry De La Paz steps out of the meeting at 11:27 a.m. and returns back at 11:29 a.m.

Agenda # 17

DISCUSSION AND ACTION TO
APPROVE QUOTE FROM CDW-G
FOR FIREWALL SERVICES LICENSE
FEE FOR THE WILLACY COUNTY
SHERIFF'S DEPARTMENT

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of quote from CDW-G for Firewall Services License Fee for the Willacy County Sheriff's Department for the amount of \$6,711.23, to be paid from Capital Fund. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 18

DISCUSSION AND ACTION TO
APPROVE AMENDING CONTRACT
BETWEEN PCTECH4U AND WILLACY
COUNTY FOR COMPENSATION OF
SERVICES FOR ADDITIONAL WORK
TO BE PERFORMED THE WEEK OF
JANUARY 8-12, 2024 AT THE WILLACY
COUNTY SHERIFF'S DEPARTMENT

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval of amending contract between PCtech4U and Willacy County for compensation of services for additional work to be performed the week of January 8-12, 2024 at the Willacy County Sheriff's Department to be paid from Capital Fund for the amount not to exceed \$1,250.00, to be paid after services have been rendered. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 19

IN REGARDS TO APPROVAL
OF TRAVEL REQUEST

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia to pass on this item. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 20

EXECUTIVE SESSION:

(A) CONFER WITH COMMISSIONERS
COURT LEGAL COUNSEL REGARDING
PENDING OR CONTEMPLATED
LITIGATION AND/OR NEGOTIATIONS
INVOLVING THE COUNTY, ITS EMPLOYEES,
OR ITS INTERESTS, PURSUANT TO VTCA
GOVERNMENT CODE, SECTION 551.071

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia that Court Adjourn to Closed Executive Session at 11:38 a.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia that Court Reconvene into Open Session at 12:35 p.m. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 21

ACTION RELATIVE TO EXECUTIVE
SESSION:

(A) POSSIBLE ACTION

Motion was made by Commissioner De La Paz, seconded by Commissioner Tijerina to take no action. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.